



F.Y.I.

from the Policy Unit

FYI-312

Date: Monday, November 2, 2020

SUBJECT: Notification of Change of Case Status – Email Contacts

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSS.POLICYQUESTIONS@azdes.gov or call 602-771-8127

To help the Division of Child Support Services (DCSS) virtualize its everyday practices, the Clerk of the Court created email addresses to transfer requests from IV-D to Non-IVD without having to physically fax the notification of a case change of status.

Once a case is ready to open or close with the Clerk of the Court, one of the following notifications must be generated on Eloquence and then emailed to the Clerk of the Court:

- Notification of Change of Case Status – Close Non IV-D (FCSE0001F0409)
- Notification of Change of Case Status – Open Non IV-D (FCSE0001F0410)

The following are the email addresses for each Clerk of the Court contact listed by county,

Change of Status Notification – Clerk Email Addresses	
County	Email Address
Apache	Clerkofcourt@apacheclerk.net
Coconino	leclark@courts.az.gov
Cochise	chchildsupportclerk@courts.az.gov
Gila	GILACOSC@courts.az.gov
Greenlee	GreenleeSC@courts.az.gov
Graham	acurran@courts.az.gov
La Paz	lapaztransmittals@courts.az.gov
Maricopa	supportfinancecoc@maricopa.gov
Mohave	ChildSupportClerk@mohavecourts.com
Navajo	docsnavajo@courts.az.gov
Pima	COC_ChildSupportWeb@coc.pima.gov
Pinal	pinalCS@courts.az.gov
Santa Cruz	santacruzcounty@courts.az.gov
Yavapai	YavapaiFamilyChildSupport@courts.az.gov
Yuma Send email to both addresses, please.	acantwell@courts.az.gov cvasquez@courts.az.gov

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

***Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail**